



Tools For Tomorrow

To Reach, Teach, and Inspire Children Through the ARTS

The Theatre Troupe from Tools For Tomorrow is free, after-school theatre program that teaches the art of performance for children ages eight to eleven.

The Creative Club from Tools For Tomorrow is a free, after-school arts literacy program integrating the Visual Arts, Creative Writing, Music Appreciation, and Theatre for children ages seven to eleven.

Tools For Tomorrow offers hands-on creative experiences that encourage children's social-emotional development through artistic self-expression. We nurture children's positive self-esteem by helping them discover their inherent creativity.

Tools For Tomorrow believes the arts have the power to transform a child's life. By encouraging innovative thinking, fostering creative self-discovery, and promoting collaborative learning, we give children "tools for tomorrow" that will help them grow, thrive, and succeed.

For more information please contact:

Emily Culhan, Program Director
emily@toolsfortomorrow.org

Andrea Hecht, Executive Director
ahecht@toolsfortomorrow.org

Tools For Tomorrow
42600 Cook Street, Suite #202
Palm Desert, CA 92211

www.toolsfortomorrow.org
760.601.3952 (office)



Theatre Arts Teaching Artist Job Description

The Theatre Arts Teaching Artist will prepare and provide a developmentally appropriate after-school session focused on the performing arts. The successful Theatre Arts Teaching Artist encourages student creativity, self-expression, and collaboration while cultivating an environment that is supportive, respectful, and fun. The session will end with a student performance.

Most importantly the Theatre Arts Teaching artist will be attentive and responsive to student needs as they discover their talents on and off the stage.

Theatre Arts Teaching Artist Responsibilities:

- Provides a relaxed, supportive, and nurturing environment that allows movement and expression in an after-school setting.
- Use a variety of theatre techniques including role play, improvisation, character development, and other theatre exercises to engage and collaborate with students.
- Choose and / or develop a script for students to perform at the end of the session.
- Choose costumes appropriate for the student's performance and, if needed, order them in a timely manner with the Program Director.
- Attend production meetings as needed.
 - Communicate with Program Director and school regarding performance needs.
- Provide information for performance program in a timely manner.
- Prepares the classroom by bringing needed supplies as well as gathering and setting up equipment.
 - Ensures that the classroom is clean after each lesson.
- Communicates with Program Director regarding school, parent, and student issues/conflicts.
- Attends trainings and meetings as scheduled.
- Performs other related duties as assigned.

Theatre Arts Teaching Artist Skills:

- Has a demonstrated skill in the performing arts.
- Has had experience with and enjoys teaching children in a classroom setting.
- Connects with students and parents in a positive and sensitive manner.
- Supportive, flexible disposition.
- Is creative and plans dynamic lessons.
- Is organized and punctual.
- Excellent verbal and written communication skills.
- Exhibits a willingness to collaborate and learn.

Required Skills and Qualifications:

- Must have and provide a copy of a valid California driving license and vehicle insurance.
- Must be able to lift up to 15 pounds at times.
- Must be able to perform all operations necessary for teaching such as standing, walking, bending, and moving around the classroom.

Reasonable accommodations may be made to enable individuals to perform essential functions.

Desired Skills and Qualifications (but not required):

- Teacher credential or CBEST completion
- CPR and First Aid Certificate

Renumeration:

Salary.....\$40 per hour

Each class, meets biweekly.....\$100
This includes teaching; classroom set-up and clean-up; lesson development including script, costumes, and props; materials organization; getting snacks and additional materials as needed

Teacher Orientation and meetings.....6 hours

Planning (payable after the first month of instruction for the session).....2.5 hours
This covers overall session planning; script, costume, and prop planning

Production Meetings.....up to 3 hours

Performance load-in and set-up.....up to 4 hours

Student Performances.....up to 7 hours
This includes performance day rehearsal; school and family performance; clean-up and load-out; return of theatre production materials to the office or storage space; must be approved in advance by the Program Director

Completion and Return of Materials at the Session End.....1 hour
This includes post-session evaluation, costumes, props, attendance records, permission slips, classroom photographs

Any hours outside of the above renumeration outline, must have prior approval from the Program Director.